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 BOE Minutes 4/10/17  
 Haakon School District 27-1

Haakon School District 27-1  
 Board of Education Meeting Minutes  
 April 10, 2017

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on April 10, 2017 at 7:00 p.m. at the Philip Armory, Room A-3. President Mark Radway called the meeting to order with the following members present: Doug Thorson, Paulette Ramsey, Anita Peterson, Mark Radway, Scott Brech, Jake Fitzgerald, and Brad Kuchenbecker. Also present: Superintendent Keven Morehart, Secondary Principal Mandie Menzel, Business Manager Britni Ross, Lisa Schofield, Brigitte Brucklacher, Laura O'Connor, and Del Bartels.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

17-132 Communications from the audience: None

17-133 Motion by Peterson, second by Thorson to approve the agenda with the following changes: Move 17-149 Executive Session to 17-137.1.

17-134 Motion by Thorson, second by Fitzgerald to approve the following items on the consent calendar.

Approved the minutes of the March 13<sup>th</sup> Meeting

Approved the minutes of the March 17<sup>th</sup> Special Meeting

Approved the unaudited financial report March 31, 2017 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Building	Scholarships	Food Service	Trust & Agency
Beg Bal	1,584,644.77	1,465,638.68	957,226.02	156,753.30	12,197.41	0	284,390.87	32,285.58	137,755.99
Taxes	38,761.89	14,740.76	8,347.31	21.27	20,092.54				
Interest	966.71	940.59	600.93	78.38	26.13		279.78		28.92
Sales								8,965.55	4,220.29
Pupil Act	237.00								8,402.03
Donations									4,750.00
Rentals	50.00								
SD FIT						168,369.51			
Other									3,516.76
State Funds	90,504.00								
Fed Funds								4,328.63	
Total Rec	130,519.60	15,681.35	8,948.24	99.65	20,118.67	168,369.51	279.78	13,294.18	20,918.00
Transfer									
Payments	197,224.33	457.84	34,393.38			168,369.51		10,319.48	18,248.58
Ending Bal	1,517,940.04	1,480,862.19	931,780.88	156,825.95	32,316.08	0	384,670.65	35,260.28	140,425.41

**General Fund Claims Payable April 10, 2017** 4th Avenue Floral - Flowers - Janie Kennedy Service - 69.23, A&B Welding - VoAg Supplies - 132.69, ALFAC - AFLAC Premiums - 938.55, Amazon.com - Business Office/Janitorial Supplies - 156.24, Avesis - Vision Insurance Premiums - 288.38, Bil-Mar Expressions - Banner Lettering - 29.00, Brech, Scott - BOE Mileage - 117.60, Cenex Harvest States - Bus Fuel - 74.97,

Century Business Products - Copier Maintenance - 450.00, City of Philip - Water/Sewer - 637.00, Coyle's SuperValu - FACS Supplies - 229.07, Coyle's SuperValu - BOE/Janitorial/FACS Supplies - 23.42, Delta Dental - Dental Insurance Premiums - 1133.00, Department of Revenue - Water Testing - 141.00, Fitzgerald Oil - Propane - 909.91, GoldenWest - Telephone - 586.09, Haggerty's MusicWorks - Instrument Repair - 16.00, Herff Jones - Diplomas - 16.80, Hillyard - Janitorial Supplies - 327.52, Hometown Computer Services - Shot Clock Cable - 110.05, Instrumentalist Awards - Band/Chorus Awards - 144.00, Jones School Supply - Spelling Bee Awards - 43.33, Kieffer Sanitation - Garbage Service - 830.50, Marc - Janitorial Supplies - 415.34, McDaniel, Kelsey - Isolation Mileage - 357.00, McLeod's Printing - Election Supplies - 43.68, Menzel, Mandie - Reimburse Conf Registration/Mileage - 247.86, Peterson, Anita - BHSSC Mileage - 146.16, Petty Cash - Postage - 152.97, Philip Clinic - CDL Physical - Hauk - 150.00, Philip Hardware - Maintenance Supplies - 378.65, Philip Trust & Agency - Imprest Reimbursement - 2102.46, Puhlman, Lacy - Isolation Mileage - 625.01, Radway, Mark - BOE Mileage - 131.04, Ramada Inn - Lodging - State Wrestling - 1100.00, Ravellette Publications - Election Notices/BOE Publications - 170.86, Rockafellow, Richard - Reimburse Fuel - Football Games - 111.30, SASD - Registration for Legal Seminar - Morehart - 75.00, SD Dept of Revenue - Title Application/License Plates - 21.20, SDHSAA - Participation Fees/Rule Books - 942.00, Sheraton Sioux Falls - Lodging - State FCCLA - 1853.00, Thorson, Doug - BOE Mileage - 77.70, Wellmark - Health Insurance Premiums - 8650.24, West River Lyman Jones - Rural Water - 82.50, Westerberg, Pat - Mileage - Rapid City for Campus Meeting - 68.88, Wex Bank - Bus Fuel Card Fee - 12.00, TOTAL 25319.20; **Capital Outlay Claims Payable April 10, 2017** Century Business Products - Copier Lease - 410.34, TOTAL 410.34; **SPED Claims Payable April 10, 2017** AFLAC - AFLAC Premiums - 69.55, Avesis - Vision Insurance Premiums - 40.58, Children's Care Hospital - Residential Tuition - 4716.00, Children's Therapy Services - Occupational Therapy - 1125.00, Children's Therapy Services - Physical Therapy - 1000.00, Children's Therapy Services - Speech Therapy - 5812.50, Delta Dental - Dental Insurance Premiums - 422.46, Department of Human Services - Residential Tuition Match - 5356.63, Haakon Food Service - Preschool Screening Supplies - 16.25, McDaniel, Theresa - Isolation Mileage - 405.72, Parent - Parent Mileage - 438.48, Ravellette Publications - Preschool Screening Ads - 126.00, TOTAL 19529.17; **Capital Projects Claims Payable April 10, 2017** Upper Deck Architects - Architecture - New Building - 182779.98, TOTAL 182779.98; **Food Service Claims Payable April 10, 2017** AFLAC - AFLAC Premiums - 133.12, Cash-Wa - Purchased Foods - 1389.97, Child & Adult Nutrition - Purchased Commodities - 309.67, Coyle's SuperValu - Purchased Foods - 70.37, Dean Foods - Milk Purchases - 961.14, Dennis, Nicole - Mileage - Rapid City for ServSafe - 79.80, EarthGrains - Purchased Foods - 328.72, Earthgrains Baking Co - Purchased Foods - 70.76, Philip Trust & Agency - Imprest Reimbursement - 422.46, Reinhart Foods - Purchased Foods - 1935.99, Servall - Linen Care - 19.49, Servall - Linen Care - 82.58, US Foods - Purchased Foods - 3347.99, TOTAL 9,152.06

**Hourly wages for Month of March 2017** –38,172.06 **Gross Salaries/Fringe for March 2017**– FUND 10: Instructional – 97,647.16, Administration – 25,977.71, Support Services – 945.64, Extra Curricular – 5,766.12; FUND 22: SPED Gross Salaries/Fringe – 6,232.53.

- 17-135 Motion by Peterson, second by Brech to approve the following personnel action: Jeff Rieckman, Superintendent/Elementary Principal - \$82,500.
- 17-136 Motion by Thorson, second by Kuchenbecker to approve the certified negotiated agreement for 2017-2018.
- 17-137 Motion by Brech, second by Fitzgerald to approve the classified negotiated agreement for 2017-2018.

- 17-137.1 Motion by Fitzgerald, second by Peterson to enter into executive session per SDCL 1-25-2 (1) for matters of personnel and SDCL 1-25-2 (2) for negotiations at 7:17pm. Motion by Peterson, second by Ramsey to resume meeting at 7:56 with no action required.
- 17-138 Motion by Fitzgerald, second by Thorson to approve offering certified contracts based on the new negotiated agreement. Contracts will be issued with a 6% pay raise based on each employee's 2016-2017 salary.
- 17-139 Motion by Brech, second by Kuchenbecker to approve offering classified contracts based on the new negotiated agreement. Contracts will be issued with a \$1.00/hour pay raise based on each employee's 2016-2017 pay rate.
- 17-140 Motion by Thorson, second by Kuchenbecker to approve offering administrative contracts. The business manager will receive a 10% pay raise based on the 2016-2017 salary. The secondary principal will receive a 6% bonus based on the 2016-2017 salary to be paid in the month of her choice in FY 2018. Further staff-wide bonuses will be considered in the near future.
- 17-141 Motion by Fitzgerald, second by Thorson to approve a 5-year contract with Century Business Products for 3 copiers. The equipment will cost \$413.59/month and the copies/maintenance will cost \$208.33/month for a total of \$621.92. This is a savings of \$238.42 per month off the current contract.
- 17-142 Motion by Thorson, second by Peterson to approve a contract with the South Dakota Department of Health for preventative care services for children at the rate of \$30.00 per hour. Services at the school's request will be billed at \$60.00 per hour.
- 17-143 Motion by Thorson, second by Brech to approve the 2017-2018 student handbooks.
- 17-144 Motion by Peterson, second by Fitzgerald to authorize membership in the SD High School Activities Association for the 2017-2018 school year.
- 17-145 Motion by Thorson, second by Ramsey to approve going to 4/day per week Kindergarten for the school year 2017-2018.

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- 17-146 After a brief discussion, a motion was made by Thorson, seconded by Kuchenbecker to table the decision on moving toward paperless board documents pending more research.
- 17-147 Motion by Kuchenbecker, second by Thorson to surplus the shelter belt trees north of the school and sell the entire lot as a group. Buyer will be responsible for removal of trees. Sealed bids can be submitted to the Business Office until April 25<sup>th</sup> at 9am.
- 17-148 Motion by Thorson, second by Ramsey to approve tabling the bid set for the new building. The bid deadline was delayed due to an advertising error by the CMar. Bids will be opened on April 25<sup>th</sup> at 9am.
- 17-149 Executive Session: moved up to agenda item 137-1.
- 17-150 Anita Peterson gave the BHSSC report.
- 17-129 High School Principal Mandie Menzel reported on the following items: (A) Congratulations to those who put on and participated in the Man Pageant. It was a lot of fun! (B) Congratulations to Mrs. Laura O'Connor and the play cast on an outstanding all-school play!! (C) Reviewed upcoming events – watch the school calendar for additions and changes. (D) The high school band will have the honor of playing at the Governor's Luncheon on April 24<sup>th</sup>. (E) Attended the Athletic Director Conference in Chamberlain. (F) Science testing has been postponed due to testing software issues.
- 17-130 Superintendent Keven Morehart reported on the following items: (A) Received a thank-you note for the flowers sent for Janie Kennedy's funeral. Janie was the Business Manager for the school district many years ago. (B) There was a great turnout for Bring Your Grandparents to Lunch Day (C) Reviewed upcoming events on the school calendar. (D) The school board election is tomorrow, April 11<sup>th</sup>. Incumbents Anita Peterson, Scott Brech, and Paulette Ramsey will be joined by Vonda Hamill in a race for three 3-year terms. Polls are open 7am-7pm with the official polling place designated as Room A-1 in the Philip Armory.

Adjournment at 8:55 PM. Will meet for the next regular meeting on May 8, 2017 at 7:00 PM.

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Britni Ross, Business Manager

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R. Mark Radway, President