

1563
 BOE Minutes 6/12/17
 Haakon School District 27-1

Haakon School District 27-1
 Board of Education Meeting Minutes
 June 12, 2017

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on June 12, 2017 at 7:00 p.m. at the Philip Armory, Room A-3. President Mark Radway called the meeting to order with the following members present: Doug Thorson, Paulette Ramsey, Anita Peterson, Mark Radway, Scott Brech, Jake Fitzgerald, and Brad Kuchenbecker. Also present: Secondary Principal Mandie Menzel, Business Manager Britni Ross, Lisa Schofield, Travis Thorn, and Del Bartels.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

17-178 Communications from the audience: None

17-179 Motion by Thorson, second by Ramsey to approve the agenda with the following additions: 17-181.1: Building Update and 17-191.1: Executive Session.

17-180 Motion by Peterson, second by Fitzgerald to approve the following items on the consent calendar.
 Approved the minutes of the May 8th Meeting
 Approved the unaudited financial report of May 31, 2017 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Building	Scholarships	Food Service	Trust & Agency
Beg Bal	1,482,893.84	1,503,504.87	909,505.85	156,957.25	62,561.26	0	284,753.09	33,682.19	137,140.84
Taxes	331,898.25	143,789.36	81,898.20	3.60	198,791.33				
Interest	973.16	1,028.77	583.90	111.22	83.41		156.69		31.86
Sales	1,349.00							6,059.30	11,816.85
Pupil Act	77.00								7,185.02
Donations							547.68		2,132.20
Rentals									
SD FIT						12,567.57			
Other	2,409.98								6,689.53
State Funds	90,504.00								
Fed Funds	4,784.05		49.00					3,771.85	
Total Rec	431,995.44	144,818.13	82,531.10	114.82	198,874.74	12,567.57	704.37	9,831.15	27,855.46
Transfer							-30,212.22		30,212.22
Payments	390,238.55	630.32	51,326.65		124,512.90	12,567.57		16,856.96	15,636.64
Ending Bal	1,524,650.73	1,647,692.68	940,710.30	157,072.07	136,923.10	0	255,245.24	26,656.38	179,571.88

General Fund Claims Payable June 12, 2017 ALFAC - AFLAC Premiums - 938.55, A&B Welding - VoAg Supplies - 143.34, Burns, Tricia - Parent Mileage - 3232.32, Cenex Fleet Card - Bus Fuel - 95.27, Cenex Harvest States - VoAg Supplies - 61.00, Century Business Products - Copier Maintenance thru 5/18 - 2500.00, Century Business Products - Copy Overages - 792.43, City of Philip - Water/Sewer - 425.35, Clements, Lacey - Parent Mileage - 2735.04, Coyle's SuperValu - BOE/FACS Supplies - 222.93, D&T Auto Parts - VoAg Supplies - 2.32, Daly, Julie - Parent Mileage - 3704.40, Dearborn National - Life Insurance Premiums - 21.00, DeJong, Pam - Mileage - Meeting in Pierre - 70.56, DeJong, Travis - Mileage - Golf - 128.52, Delta

Dental - Dental Insurance Premiums - 1133.00, Department of Revenue - Water Testing - 199.00, EcoLab - Pest Control - 140.49, Foreman Bus Sales - Bus Repairs - 19.97, Hauk, Doug - Golf Mileage - Lemmon - 124.32, Moses Building Center - Maintenance Supplies - 27.18, Super 8 - Sioux Falls - Lodging - Music - 687.92, West Central Electric - Electricity - 3279.74, Econo Lodge Inn & Suites - Lodging - State FFA - 1759.78, Eisenbraun, Heather - Parent Mileage - 3210.48, Fitch, Christa - Parent Mileage - 977.76, Fitzgerald, LeeAnna - Parent Mileage - 6846.84, Gabriel, Heather - Parent Mileage - 5241.60, GoldenWest - Telephone - Milesville - 99.96, Haakon Food Service - Testing Snacks - 717.16, Haakon Food Service - Title Supplies - 735.61, Haggerty's MusicWorks - Instrument Repair - 20.75, Harty, Jim - Parent Mileage - 1989.12, Harvey's Lock Shop - Keys - 360.00, Hauff Mid-America - Awards - 364.25, Hauff Mid-America - Basketball Nets - 42.98, Hostutler, Kerry - Parent Mileage - 1111.32, Hovland, Miles - Parent Mileage - 1491.84, Ideal Woodcraft - Gift - Morehart - 63.90, Kammerer, JoAnne - Parent Mileage - 96.18, Kieffer Sanitation - Garbage Service - 830.50, Knutson, Vicki - Training in Rapid City - 70.56, Knutson, Vicki - Title Administrative Stipend - 2000.00, McDaniel, Abbi - Parent Mileage - 544.32, McDaniel, Kelsey - Isolation Mileage - April & May - 638.40, McIlravy, Tanya - Parent Mileage - 1171.80, McLeod's Printing - Business Office Supplies - 198.00, Menzel, Mandie - Parent Mileage - 2859.36, Menzel, Mandie - Reimburse First Aid Class - 35.00, Morehart, Keven - Mileage - FY 2017 Meetings - 1002.12, Morrison, Amy - Parent Mileage - 1989.12, Parsons, Marcy - Parent Mileage - 1362.90, Pettigrew, Candace - Parent Mileage - 3565.80, Petty Cash - Postage - 44.52, Philip Hardware - Maintenance/VoAg Supplies - 595.23, Philip Pit Stop - Bus/Maintenance Fuel - 1308.25, Philip Standard - Maintenance/Bus Fuel - 122.00, Philip Trust & Agency - Imprest Reimbursement* - 2413.37, Puhlman, Lacy - Isolation Mileage - 335.64, Quinn, Lori - Parent Mileage - 1461.60, Ravellette Publications - Publications - 332.54, Ravellette Publications - Graduation Gowns - 168.00, Rislov, Cassi - Parent Mileage - 4173.12, Rodney Freeman, Attorney - Legal Advice - 230.93, Roseth, Jodi - Parent Mileage - 7358.40, Ross, Britni - Reimburse Supplies - 23.98, Schofield, April - Parent Mileage - 372.96, SDACTE - Conference Registration - Brucklacher - 235.00, SDSSA Conference Registration - Rieckman - 150.00, Slovek, April - Parent Mileage - 2721.60, Stamp Fulfillment Services - Stamped Envelopes - 601.75, Stangle, Dave - Parent Mileage - 2646.00, Super 8 - Lodging - State Track & Howard Wood - 1774.00, Technology & Innovation - TIE Conference Registration - O'Connor & Adrian - 270.00, The Sewing Center - Sewing Machine Repairs - 186.40, Thorson, Nancy - Parent Mileage - 2489.76, Thorson, Tamara - Parent Mileage - 2963.52, United States Post Office - Box Rent - 12 months - 262.00, Walker Automotive - Maintenance Pickup Repairs - 1350.00, West River Lyman Jones - Rural Water - 77.50, Wex Bank - Bus Fuel Card Fee - 12.00, Williams, Janice - Parent Mileage - 2698.08, TOTAL 99460.21; **SPED Claims Payable June 12, 2017** AFLAC - AFLAC Premiums - 69.55, Children's Care Hospital - Residential Tuition - 3930.00, Children's Therapy Services - OT/PT/Speech Therapy Services - 4823.75, Dearborn National - Life Insurance Premiums - 4.20, Delta Dental - Dental Insurance Premiums - 422.46, Department of Human Services - Residential Tuition Match - 5589.53, Dewey Ertz - Psych Testing - 1040.00, McDaniel, Theresa - Isolation Mileage - 151.20, Parent - Parent Mileage - 504.00, Parent - Parent Mileage - January thru May - 831.60, Parent - Parent Mileage - 438.48, TOTAL 17804.77; **Capital Projects Claims Payable June 12, 2017** Upper Deck Architects - Construction Administration - 10590.79, TOTAL 10590.79; **Food Service Claims Payable June 12, 2017** AFLAC - AFLAC Premiums - 133.12, Cash-Wa - Purchased Foods - 1037.76, Coyle's SuperValu - Purchased Foods - 92.57, Dean Foods - Milk Purchases - 423.00, EarthGrains - Purchased Foods - 147.20, KaTom Restaurant Supply - Milk Cooler - 3745.68, Philip Trust & Agency - Imprest Reimbursement* - 165.70, Reinhart Foods - Purchased Foods - 717.68, Servall - Linen Care - 59.27, SNA of SD - Conference Registration - N Dennis - 110.00, US Foods - Purchased Foods - 1160.26, TOTAL 7,792.24

Hourly wages for Month of May 2017 -120,555.63; **Gross Salaries/Fringe for May 2017**- FUND 10: Instructional - 222,424.28, Administration - 37,478.49, Support Services - 945.63, Extra Curricular - 20,174.06; FUND 22: SPED Gross Salaries/Fringe - 6,590.41.

17-181 Motion by Thorson, second by Brech to approve the transportation claims as presented. A total of \$69,015.24 will be paid out for the transportation of 43 students grade K-8 in lieu of bussing.

1565

BOE Minutes 6/12/17

Haakon School District 27-1

- 17-181.1 CMAR Danny Wagner gave an update on the building project. Motion by Brech, second by Kuchenbecker to approve Jake Fitzgerald, Building Committee Chair, as the point of contact to approve RFPs or change orders up to \$5000 during the building process.
- 17-182 Motion by Thorson, second by Peterson to approve a property and liability insurance quote from First National Agency for \$25,254.00 for FY 2018. A second quote was received from ASBSD for \$49,954.00.
- 17-183 Motion by Fitzgerald, second by Ramsey to approve the Worker's Compensation Agreement with ASBSD for the 2017-2018 school year. The projected contribution is \$12,589.00.
- 17-184 Heard the first reading of Policy AH: Conflict of Interest Disclosure and Authorization.
- 17-185 Heard the first reading of Policy AH-E (1): Conflict of Interest Disclosure.
- 17-186 Heard the first reading of Policy AH-E (2): School Board Action on Conflict of Interest Disclosure of a Direct Benefit.
- 17-187 Motion by Thorson, second by Kuchenbecker to approve the following for surplus: Science Curriculum, 120 hardcover student text and 12 teacher editions, copyright 2007 and the following for sale by sealed bid: 1000 gallon fuel oil tank (double wall). Bids will be opened at the next board meeting on July 10th.
- 17-188 Motion by Fitzgerald, second by Brech to approve the dates and times of the 2017-2018 Board Meetings. Meeting dates are the second Monday of each month at 7pm for the months of March-October and 6pm for the months of November-February. All meetings will be held in Room A1 of the Armory, unless requested otherwise.
- 17-189 Motion by Thorson, second by Peterson to authorize Business Manager Britni Ross to advertise for bids for barium chloride. Bids will be due by 5pm on July 10, 2017 in the office of the Business Manager. Bids will be opened during the Board Meeting on July 10th at 7pm.
- 17-190 Motion by Thorson, second by Fitzgerald to approve the following supplemental budget resolution, Resolution No. 062017:

1566
 BOE Minutes 6/12/17
 Haakon School District 27-1

Let it be resolved, that the school board of the Haakon School District 27-1, in accordance with SDCL 13-1-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

	General Fund	Special Ed Fund	Food Service Fund
Appropriations:			
<i>Salaries -</i>			
10 1111 000 111 101	36,800.00		
10 1111 000 111 103	5,000.00		
10 1111 000 112 003 103	10,000.00		
10 1121 000 111 200	12,800.00		
10 1131 000 111 300	45,400.00		
10 1273 322 111	5,000.00		
10 2122 000 111	5,000.00		
10 2222 000 112	5,000.00		
10 2321 000 114 006	2,500.00		
10 2410 100 114 006	5,000.00		
10 2410 200 113	5,000.00		
10 2410 200 114 006	5,000.00		
10 2529 000 110 006	2,500.00		
10 2529 000 113	5,000.00		
10 2542 000 114	25,000.00		
22 1221 000 112 003		15,000.00	
51 2562 000 114			5,000.00
<i>OASI -</i>			
10 1111 000 210	3,962.70		
10 1121 000 210	979.20		
10 1131 000 210	3,473.10		
10 1273 322 210	382.50		
10 2122 000 210	382.50		
10 2222 000 210	382.50		
10 2321 000 210	191.25		
10 2410 100 210	382.50		
10 2410 200 210	765.00		
10 2529 000 210	573.75		
10 2542 000 210	1,912.50		
22 1221 000 210		1,147.50	
51 2562 000 210			382.50
<i>Retirement -</i>			
10 1111 000 220	3,108.00		

1567
 BOE Minutes 6/12/17
 Haakon School District 27-1

10 1121 000 220	768.00		
10 1131 000 220	2,724.00		
10 1273 322 220	300.00		
10 2122 000 220	300.00		
10 2222 000 220	300.00		
10 2321 000 220	150.00		
10 2410 100 220	300.00		
10 2410 200 220	600.00		
10 2529 000 220	450.00		
10 2542 000 220	1,500.00		
22 1221 000 220		900.00	
51 2562 000 220			300.00
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Total Appropriations	\$ 198,887.50	\$ 17,047.50	\$ 5,682.50
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Means of Finance:

Cash Reserves -

10 9999	198,887.50		
22 9999		17,047.50	
51 9999			5,682.50
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Total Means of Finance	\$ 198,887.50	\$ 17,047.50	\$ 5,682.50
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17-191 Motion by Thorson, second by Kuchenbecker to set the FY 2018 Budget Hearing for July 10, 2017 at 7:30pm in Room A-1.

17-191.1 Motion by Brech, second by Peterson to enter into executive session at 7:52pm for personnel matters per SDCL 1-25-2(1). Motion by Fitzgerald, second by Ramsey to resume meeting at 8:29pm. The board issued a reminder to let it be understood that only approved and authorized personnel should be on school premises working during the summer months.

17-192 Anita Peterson gave the BHSSC report.

17-193 High School Principal Mandie Menzel reported on the following items: (A) Some server updates will be taking place as SDBIT can get them done. (B) There will be some changes to the athletic schedules. Please watch the calendar on the website for accurate details. (C) Congrats to our golf and track teams on great seasons. Golfer Josie Rush finished in 6th place at state overall. Cooper

1568

BOE Minutes 6/12/17

Haakon School District 27-1

West was the state pole vault champion. Great job, kids! (D) Good luck to the rodeo team. Nine state qualifiers will head to Belle Fourche for State Finals beginning on June 13th.

17-194 Business Manager Britni Ross reported on the following items on behalf of Keven Morehart: (A) The ASBSD Convention is coming up August 10-11. Registrations need to be in by July 12th. (B) The district received a thank-you note from the West family for the flowers sent to Marcia's funeral services. (C) Thank you to Paulette Ramsey for her years of service on the Board of Education!

Adjournment at 8:44 PM. Will meet for the next regular meeting on July 10, 2017 at 7:00 PM.

Britni Ross, Business Manager

R. Mark Radway, President