

1616
 BOE Minutes 6/11/18
 Haakon School District 27-1

Haakon School District 27-1
 Board of Education Meeting Minutes
 June 11, 2018

The Board of Education of the Haakon School District 27-1 met in session for a regular meeting on June 11, 2018 at 7:00 p.m. in the 5th grade classroom. President Mark Radway called the meeting to order with the following members present: Doug Thorson, Vonda Hamill, Scott Brech, Jake Fitzgerald, Mark Radway, Anita Peterson and Brad Kuchenbecker. Also present: Superintendent Jeff Rieckman, Business Manager Britni Ross, Principal Mandie Menzel, and Lisa Schofield.

The meeting was opened with the Pledge of Allegiance.

All action taken in the following minutes was by unanimous vote unless otherwise specified.

18-163 Communications from the audience: None

18-164 Motion by Brech, second by Peterson to approve the agenda as presented.

18-165 Motion by Fitzgerald, second by Hamill to approve the following items on the consent calendar.
 Approved the minutes of the May 14, 2018 meeting.
 Approved the unaudited financial report as of May 31, 2018 as follows:

	General Fund	Capital Outlay	Special Education	Pension	Bond	Building	Scholarships	Food Service	Trust & Agency
Beg Bal	1,031,890.09	1,935,983.45	802,923.91	156,382.06	141,874.42	0	195,725.13	19,447.10	147,852.70
Taxes	313,867.15	130,626.12	75,705.52	3.12	167,284.95				
Interest	1,239.65	2,112.00	872.35	137.74	229.56		88.11		31.15
Sales								7,581.08	18,111.15
Pupil Act	559.00								15,984.05
Donations	50.00						20.00		4,570.20
Rentals									
SD FIT						576,185.07			
Other	11,318.41								1,325.33
State Funds	80,661.00								
Fed Funds	8,600.65		43.00					3,992.92	
Total Rec	416,295.86	132,738.12	76,620.87	140.86	167,514.51	576,185.07	108.11	11,574.00	40,021.88
Transfer	48,464.89	-25.59	25.59	2,032.33	-50,497.22				
Payments	239,785.12	51,103.55	39,191.37		98,405.00	576,185.07		13,343.08	35,402.91
Ending Bal	1,256,865.72	2,017,592.43	840,379.00	158,555.25	160,486.71	0	195,833.24	17,678.02	152,471.67

General Fund Claims Payable June 11, 2018 AFLAC - Insurance Premium - 904.85, Burns, Tricia - Parent Mileage - 3166.80, Century Business Products - Copier Maintenance - 2625.00, City of Philip - Water/Sewer - 431.00, Clements, Lacey - Parent Mileage - 1302.84, Coyle's SuperValu - BOE/Janitorial/FACS Supplies - 53.56, D&T Auto Parts - Bus Repairs - 40.87, Daly, Julie - Parent Mileage - 2834.60, Days Inn Watertown - Lodging - State Golf - 699.92, Dearborn National - Life Insurance Premiums - 12.60, Delta Dental - Dental Insurance Premiums - 1275.84, Department of Revenue - Water Testing - 252.00, Eisenbraun, Heather - Parent Mileage - 1594.32, Fitch, Christa - Parent Mileage - 977.76, Fitzgerald,

1617

BOE Minutes 6/11/18

Haakon School District 27-1

LeAnna - Parent Mileage - 3386.88, Gabriel, Heather - Parent Mileage - 4410.00, GoldenWest Telecommunications - Telephone - 558.68, Haakon Food Service - Testing Snacks/Muffins for Moms - 387.21, Haggerty's MusicWorks - Instrument Repair - 20.60, Hanson Oil - Propane - 455.00, Harty, Jim - Parent Mileage - 1921.92, Hauff Mid-America - Awards - 2065.00, Hometown Computer Service - Battery Backup and Installation - 838.46, Hovland, Erin - Parent Mileage - 1481.76, Kelly, Sandy - Parent Mileage - 477.12, Kieffer Sanitation - Garbage Service - 750.00, Knutson, Vicki - Title Administration Pay - 2000.00, Kochersberger, Kim - Reimburse Workshop Fee - 55.00, Lurz Plumbing - Rotoroot Sink Drain - 173.47, Martin, Carisa - Parent Mileage - 913.92, McDaniel, Abbi - Parent Mileage - 705.60, McDaniel, Kelsey - Isolation Mileage - 218.40, McIlravy, Tanya - Parent Mileage - 1500.66, Menzel, Mandie - Parent Mileage - 2859.36, Morrison, Amy - Parent Mileage - 1989.12, Moses Building Center - Supplies - 188.56, Nelson, Kathleen - Parent Mileage - 382.20, O'Connor, Laura - Reimburse Workshop Fee - 55.00, O'Dea, Molly - Reimburse Workshop Fee - 55.00, Parsons, Marcy - Parent Mileage - 1367.52, Peterson, Kathy - Reimburse Supplies - 69.48, Pettigrew, Candice - Parent Mileage - 3452.40, Petty Cash Reimbursement - Postage - 186.87, Philip Clinic - CDL Physical - Hauk - 150.00, Philip Hardware - Maintenance/VoAg Supplies - 618.16, Philip Pit Stop - Bus Fuel - 1423.14, Philip Standard - Maintenance Fuel - 29.00, Philip Trust and Agency - Imprest Reimbursement* - 2028.48, Pioneer Review - BOE Publications - 154.04, Quill - Ink - 1097.05, Rislov, Cassi - Parent Mileage - 5718.72, Rodney Freeman, Attorney - Legal Advice - 136.58, Roseth, Jodi - Parent Mileage - 7257.60, Ross, Britni - Mileage - Meeting at Douglas School - 64.26, Schofield, April - Parent Mileage - 372.96, Scholastic - Summer School Supplies - 156.05, Schriever, Jennifer - Parent Mileage - 1740.48, Smith, Tucker - Parent Mileage - 2889.60, Thorson, Nancy - Parent Mileage - 2500.68, Thorson, Tamara - Parent Mileage - 2903.04, USPS - Box Rent - 12 months - 264.00, Wellmark - Health Insurance Premiums - 11194.24, West Central Electric - Electricity - 4243.59, West River Lyman Jones - Rural Water - 62.50, Wex Conoco Card - Bus Fuel - 87.00, Williams, Janice - Parent Mileage - 2642.64, Wiswell, Kayleen - Parent Mileage - 1550.64, TOTAL 95214.80; **Capital Outlay Claims Payable June 11, 2018** Century Business Products - Copier Lease - 413.59, TOTAL 413.59; **SPED Claims Payable June 11, 2018** AFLAC - AFLAC Premiums - 69.55, Children's Care Hospital - Residential Tuition - 8640.00, Children's Therapy Services - Occupational Therapy - 825.00, Children's Therapy Services - Speech Therapy Services - 3382.50, Delta Dental - Dental Insurance Premiums - 232.02, Dearborn National - Life Insurance Premiums - 4.20, McDaniel, Theresa - Isolation Mileage - 214.10, Parent - SPED Mileage - 438.48, Rhodes, Lexie - Mileage - Milesville Services (Jan-May) - 471.24, SD Dept of Human Services - Residential Tuition - Match - 11283.45, TOTAL 25,560.54; **Capital Projects Claims Payable June 11, 2018** Scull - Construction - Building Project - 620913.22, Upper Deck Architects - Architecture - Building Project - 10762.37, TOTAL 631675.59; **Food Service Claims Payable June 11, 2018** AFLAC - Insurance Premiums - 133.12, CashWa - Food Purchases - 1775.76, Coyle's SuperValu - Purchased Foods - 66.84, Earthgrain Baking Co - Purchased Foods - 196.00, Reinhart Foodservice - Purchased Foods - 826.39, School Nutrition Association - Membership - 43.00, Servall - Linen Care - 57.18, SNA of SD - Conference Registration - 105.00, US Foods - Purchased Foods - 776.72, TOTAL 3,980.01

Hourly wages for Month of May 2018 – 40,690.60; **Gross Salaries/Fringe for May 2018**– FUND 10: Instructional – 131,706.35, Administration – 24,747.63, Support Services – 1,002.39, Extra Curricular – 21,158.55; FUND 22: SPED Gross Salaries/Fringe – 621.10.

18-166 Conflicts of Interest: Conflicts of interest were noted by board member Vonda Hamill, who will be doing some painting for the school and by maintenance supervisor Travis Thorn, whose family will be doing some final cleaning for Scull Construction. Motion by Thorson, second by Peterson to approve the Thorn conflict of interest. Motion carried unanimously. Motion by Thorson, second by Kuchenbecker to approve the Hamill conflict of interest. Motion carried by roll call vote: Thorson – Yes, Kuchenbecker – Yes, Fitzgerald – Yes, Peterson – Yes, Brech – Yes, Hamill – Abstain.

1618

BOE Minutes 6/11/18

Haakon School District 27-1

- 18-167 Motion by Fitzgerald, second by Peterson to approve the transportation claims as presented. A total of \$59,134.34 will be paid out for the transportation of 48 students grade K-8 in lieu of bussing.
- 18-168 Motion by Peterson, second by Hamill to approve the certified contracts as presented.
- 18-169 Motion by Hamill, second by Brech to approve the classified contracts as presented.
- 18-170 Motion by Thorson, second by Fitzgerald to approve the administrative contracts as presented.
- 18-171 Motion by Hamill, second by Kuchenbecker to approve the following personnel action: Barb Bowen, Summer School Teacher - \$4000.00; Lexie Rhodes, Special Ed Summer Service - \$40.00/hour.
- 18-172 Superintendent Jeff Rieckman gave an update on the building project. The two-story building is scheduled for demolition this week, after the tiles containing asbestos were removed. The existing roof on the east and south of the armory will be properly insulated. Asphalt will be put down the week of July 4th. The playground fence will be put up during the second week of July. Motion by Fitzgerald, second by Hamill to approve change order 5 in the amount of \$136,925.96. This change order includes replacing 10 existing windows on the east side of the armory, and replacing the existing metal roof on the east and south sides of the armory.
- 18-173 Motion by Hamill, second by Peterson to declare the contents of the older buildings that are not being used in the new facility no longer necessary, useful or suitable for the purpose for which they were acquired and to sell at online public auction. Items sold at the auction or donated to organizations or groups and not removed will be disposed of. A list of all items purchased at the auction or donated to organizations will be available in the Business Office.
- 18-174 Motion by Brech, second by Fitzgerald to approve an online surplus auction with O'Dea Auction Service.
- 18-175 Motion by Hamill, second by Fitzgerald to approve the dates and times of the 2018-2019 Board Meetings. Meeting dates are the second Monday of each month at 7:00pm for the months of March-October and 6:00pm for the months of November-February. All meetings will be held in Room 127 (Library) in the new school, with the exception of the July meeting which will be held in the old 5th grade classroom.

1619
BOE Minutes 6/11/18
Haakon School District 27-1

- 18-176 Motion by Hamill, second by Thorson to authorize Business Manager Britni Ross to advertise for bids for barium chloride. Bids will be due by 5pm on July 9, 2018 in the office of the Business Manager. Bids will be opened during the Board Meeting on July 9th at 7:00pm.
- 18-177 Motion by Peterson, second by Fitzgerald to set the FY 2019 Budget Hearing for July 9, 2018 at 7:30pm in the old 5th grade classroom.
- 18-178 Motion by Kuchenbecker, second by Thorson to approve the Food Service Staff Code of Conduct. This document will be kept on file and will be forwarded to school attorney Rodney Freeman.
- 18-179 Motion by Hamill, second by Peterson to approve an audit engagement with Casey Peterson & Associates for the 2017-2018 audit. Estimated cost will be \$12,500 plus travel and reimbursable expenses.
- 18-180 Motion by Peterson, second by Brech to approve a contract with the South Dakota Department of Health for preventative care services for children at the rate of \$30.00 per hour. Services at the school's request will be billed at \$60.00 per hour.
- 18-181 Motion by Fitzgerald, second by Thorson to approve an agreement with Graves IT Solutions for FY19 for server maintenance and remote services in the amount of \$1,200.00.
- 18-182 Motion by Hamill, second by Thorson to approve the Worker's Compensation Agreement with ASBSD for the 2018-2019 school year. The projected contribution is \$7,420.00.
- 18-183 Motion by Fitzgerald, second by Brech to enter into executive session for matters of personnel per SDCL 1-25-2(1) at 7:47pm. Motion by Thorson, second by Fitzgerald to resume meeting at 8:34pm with no action required.
- 18-184 Anita Peterson gave the BHSSC report.
- 18-185 Principal Mandie Menzel reported on the following items: (A) Estimates were received from Hometown Computer Services and GoldenWest Technologies for tech switches and tech closet cleanup. HCS came in considerably lower at \$14,365 compared to \$34,834.80. (B) Susan G. Komen staff was here to recognize the efforts of the Dig Pink activities and to visit with girls/women about

breast cancer. (C) Congratulations to the golf team. The girls' team took 6th place and Josie Rush finished in 5th place overall! Congratulations, also, to the rodeo team. They were the Highmore Regional Rodeo Team Champions. Nearly all members got qualified for State finals. (D) Dyson Schofield and Hunter Peterson placed 6th in the National Stock Market game and will be traveling to Washington, D.C for awards and more learning. Their advisor, Brigitte Brucklacher, will travel with them. Way to go, boys!

18-186 Superintendent Jeff Rieckman reported on the following items: (A) We will look at more policies in July, including a review of the substitute teacher pay. We will also be re-considering our building use form and rent fees.

18-187 Motion by Fitzgerald, second by Peterson to adjourn at 8:53pm. We will meet for a special year-end meeting on June 27th at 7:00pm in the 5th grade classroom.

Britni Ross, Business Manager

R. Mark Radway, President